

# I Will Volunteer



Come forward and become a contributor to your state professional organization. Much of our organization's strength is due to the diversity that we all bring to TACRAO. As TACRAO continues to serve in many ways, volunteers – like you – are needed to help accomplish the organizational goals. As we prepare for the upcoming year, please sign up to serve on a committee or as an officer.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Institution: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Years of experience in current position: \_\_\_\_\_ Years of experience in the profession: \_\_\_\_\_

**Indicate your top interests by placing a 1-2-3 (1=high) in each category.**

## CATEGORY A – STANDING COMMITTEES

- \_\_\_\_\_ Auditing Committee – audits the Secretary/Treasurer's report each year before the annual meeting
- \_\_\_\_\_ Membership Committee – selects and reviews applications for regular and associate membership
- \_\_\_\_\_ State-Wide Coordinating Committee – plans and organizes high school and community college visitation schedules (a.k.a. Calendar Committee)
- \_\_\_\_\_ Time and Site Committee – researches and recommends the time and location of the annual meeting

## ADDITIONAL COMMITTEES

- \_\_\_\_\_ Admissions Workshop – plans and implements summer conference for Admissions counselors
- \_\_\_\_\_ Conference Evaluating – coordinates the distribution, collection and scanning of session evaluation forms during the conference, tabulates and summarizes conference evaluations for planning 2014 meeting
- \_\_\_\_\_ Corporate Sponsorship – solicits corporate sponsors and coordinates exhibitor arrangements
- \_\_\_\_\_ Graduate School Committee/Forum – plans and implements summer forum for Graduate Admissions & Records personnel (in conjunction with Summer Seminar for Records and Registration Professionals), solicits topics of interest to Graduate Schools for annual conference
- \_\_\_\_\_ Local Arrangements – assists in the physical arrangements for 2014 conference in Nashville, TN
- \_\_\_\_\_ Registrar's Roundtable – plans and implements conference for registrars
- \_\_\_\_\_ Annual Meeting Scholarship (Ad Hoc) – develop and implement scholarship award program for the TACRAO Annual Meeting
- \_\_\_\_\_ Support Staff Workshops – plans and implements summer conference for area admissions and records support staff *Circle one: East Middle West*
- \_\_\_\_\_ TAC-GROW – plan and coordinate events for first time attendees and serve as mentors for new members

## CATEGORY B – EXECUTIVE COMMITTEE OFFICERS

- \_\_\_\_\_ President-Elect
- \_\_\_\_\_ Vice President for Admissions & Financial Aid
- \_\_\_\_\_ Vice President for Administrative Support Services & Outreach
- \_\_\_\_\_ Vice President for Records & Registration
- \_\_\_\_\_ Vice President for Recruitment Services
- \_\_\_\_\_ Vice President for Technology and Publications
- \_\_\_\_\_ Secretary
- \_\_\_\_\_ Treasurer

**Leave this form at the table or return to:**

**Michele Priddy**

**Registrar**

**Aquinas College**

**4210 Harding Pike Nashville, TN 37205**