

TACRAO
REFUND POLICY
Revised: February 2, 2017
Approved: March 30, 2017

As the organization incurs expenses related to the planning and presentation of TACRAO sponsored meetings and events, members who need to cancel registration for any TACRAO sponsored meeting or event shall be responsible for supporting a portion of these expenses.

Substitutions and cancellations must be made in writing and sent to tnacraotreasurer@gmail.com. Substitutions may be made without penalty. Members and non-members will be refunded of registration fees for TNACRAO meetings or events on the following schedule:

- 14 days or more prior to the scheduled event – 100% refund
- 7-13 days prior to the scheduled event – 50% refund
- 6 days or less prior to the scheduled event – no refund

Full refunds may be approved by the Board after the deadline in the event of the serious injury or death of the registrant, serious injury to or death of an immediate family member of the registrant, or Acts of God impacting the registrant or the registrant's institution.